

Managing Team Development

Building a balanced and high-performance team is vital for the delivery of effective service.

This course explores the role of management in developing individuals and the team to deliver effective performance. It explores the role of the manager in building development plans and the numerous options available for personal development.

The course also develops an understanding of the processes involved in recruitment and selection – helping delegates plan and implement an effective selection campaign that will help to build the perfect team!

Course Objectives

By attending, delegates will be able to:

- ✓ Understand and highlight the key factors in creating a balanced service team
- ✓ Identify and overcome common barriers to learning & development
- ✓ Develop relevant and effective personal development plans
- ✓ Demonstrate effective coaching skills
- ✓ Plan and implement a successful recruitment and selection process
- ✓ Construct a personal action plan for immediate use in the workplace

Target Audience

Team leaders, supervisors and managers of service teams who wish to develop their skills in team management and team development.

Duration

2 days

Content

- Your role in developing your team
- What is a balanced service team?
- Identifying learning styles
- Overcoming barriers to learning & development
- Effective development planning
- Development options – the pros & cons
- Self-managed learning
- Skills for effective coaching
- Letting go of outcomes
- Recruitment & selection planning
- Successful interviewing
- Matching development plans to individual, team & organisational needs

Learning Methods

This is a stimulating and highly participative event.

The course is interactive and has a high practical content. It involves syndicate work, discussion and numerous practical exercises.

Delegates will develop personal action plans to ensure that the numerous techniques taught are actively transferred to the workplace.

**Best Practice
Training & Development Ltd**

t +44 (0)1923 225225
f +44 (0)1923 224100
info@bestpractice.uk.com
www.bestpractice.uk.com