

Apprenticeship in Information Technology

This is the nationally recognised learning framework for ambitious 16, 17 and 18 olds who wish to develop their IT skills.

The programme develops and recognises a range of skills in using common IT hardware and software – providing a foundation for personal development and career progression.

Learners complete a ‘framework’ of individual qualifications in order to achieve their Apprenticeship.

- Programme duration: 20–26 weeks
- Skills are assessed in the workplace through observation, personal statements, work-based project and workplace documentation.
- Apprentices are supported with a range of flexible learning resources and workshops

Required outcomes	Duration
IT Users NVQ Level 2	Week 1–26
Key Skills in Communication Level 1*	Week 1–20
Key Skills in Application of Number Level 1*	Week 1–20

Learners must complete all required outcomes in order to complete the Apprenticeship.

**Learners who have achieved GCSE grades A* to C in English and/or Maths are exempt from the Key Skills qualifications.*

Highlights

- Develops essential IT skills
- Structured onsite induction session for all learners
- Full support materials provided
- Assessed in the workplace by experienced assessors
- 90–120 minutes per week study & preparation time
- Must have employed status – at least 30 hours per week
- Full funding available through the Learning and Skills Council

Progression

Exceptional learners may progress to an Advanced Apprenticeship or Level 3 NVQ on successful completion of the programme.